

To: Garufi, Katherine[Garufi.Katherine@epa.gov]; McMindes, Dan[McMindes.Dan@epa.gov]; Seaman, Marvene L HNC@NWO[Marvene.L.Seaman@usace.army.mil]; Jordan, Greg HQ02[Greg.Jordan@usace.army.mil]
Cc: Marsala, Jeffrey[Marsala.Jeffrey@epa.gov]; Fagen, Elizabeth[Fagen.Elizabeth@epa.gov]; Wharton, Steve[Wharton.Steve@epa.gov]; Coursen, Robin[Coursen.Robin@epa.gov]
From: Schmittdiel, Paula
Sent: Thur 3/5/2015 7:59:41 PM
Subject: RE: Upper Animas - IA discussion

All - Thank you all for your time this morning as we sort out a path forward. I am going to attempt to briefly summarize our discussion this AM and to more importantly, list what I think are the next steps forward and who will do what for the new IA for the Upper Animas River watershed. Please review and let me know if I have not captured everything correctly. Thank you.

We had 2 issues to address in our meeting:

- To expedite the development & approval of a QMP between EPA Region 8 and USACE Sacramento District that satisfies the Region 8 QA Program.
- To construct one funding vehicle (IA) that will allow USACE to award one contractor work for both Fund-lead RI/FS work as well as PRP-Oversight for RI/FS work and track the work separately for managing the payments as well as tracking expenses that will be adequate for cost-recovery purposes.

QA Issue:

- The Region 8 QA Program expressed their concern in a meeting several weeks ago if the Superfund Program was funding an IA with USACE-Sacramento a QMP with Region 8 and Sacramento would be needed. To reference a QMP from another USACE district was not sufficient since the ultimate responsibility for QA lies with the USACE organization that administers the IA.
- Among the options discussed, it was decided that the most efficient way of getting a QMP in place with USACE Sacramento was to "amend" the Omaha District IA to allow Sacramento to sign on to that QMP. This might entail some minor changes in the QMP for POCs and organization charts as well as listing the Upper Animas River watershed as one of the sites covered by the Omaha QMP.
- The exact steps necessary to "amend" the QMP need to be worked out with the Region 8 QA program.

Next Steps for QA:

- Dan McMindes will send the names and contact information of the appropriate QA officials with USACE in both Omaha & Sacramento to EPA.
- EPA will arrange a conference call between the QA folks @ EPA Region 8 & USACE Omaha & Sacramento to work out how to make this happen in an efficient manner.

IA & Contracting Issue:

- EPA's goal is to have 1 contractor for the Fund-lead RI/F as well as the PRP-Oversight RI/FS work. EPA also needs flexibility in the IA since it will not be able to fully scope the work all at once nor fund it all at once. The discussion focused on the most efficient way to make that happen.
- Dan McMindes, Sacramento raised the issue of EPA's need for separate tracking of Fund-lead and PRP-lead work for cost recovery purposes.
- A number of options were discussed but the one that appears to be most desirable is to have a single generic site specific IA with Sacramento that allows for multiple work assignments (WAFs). The SOW for the IA itself would be broad and general while the SOWs for each WAF would be more specific - detailing the tasks and clarifying whether it was Fund-lead work or PRP-oversight work. Costs would be tracked by WAF within the IA making it easier for both payment as well as for cost recovery purposes.
- Jeff Marsala, EPA-Cincinnati expressed a concern that different WAFs may make his job easier for payment purposes and suggested that separate OUs or SSIDs for individual portions of work might be useful.

Next Steps for IA/Contracting:

- It was agreed that a site-specific generic IA with multiple WAFs was the most desired approach.
- EPA agreed to set up a separate conference call between EPA-Cincinnati, Region 8 cost recovery and USACE- Sacramento to determine the most appropriate way to track costs.
- *Afterthought: Dan it might be helpful for this discussion (at least for the Region 8 folks) if Sacramento could put together a short description (bullet points) of how you prepare your monthly reports, vouchers and track the costs.*

Thanks.

Paula Schmittiel
Remedial Project Manager
U.S. Environmental Protection Agency
1595 Wynkoop St.
Denver, CO 80202
Office: 303-312-6861
Fax: 303-312-7151
Cell: 720-951-0795

-----Original Appointment-----

From: Garufi, Katherine

Sent: Wednesday, March 04, 2015 1:45 PM

To: McMindes, Dan; Seaman, Marvene L HNC@NWO; Schmittiel, Paula; Jordan, Greg HQ02

Cc: Marsala, Jeffrey; Fagen, Elizabeth; Wharton, Steve; Coursen, Robin

Subject: Upper Animas - IA discussion

When: Thursday, March 05, 2015 12:00 PM-1:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where:

Nonresponsive Conference Code

Agenda:

Conference Call Re: InterAgency Agreement w/USACE for Remedial Investigations in Upper Animas River Watershed

Thursday, March 5, 2015 - 10:00 - 11:00 AM EST

1. **Introductions** - EPA - Region & HQ, USACE - Omaha, USACE - Sacramento
2. **Purpose of Meeting**
 - a. Clarify quality requirements and approach for the Upper Animas River IA.
 - b. To come to consensus on approach to include RI/FS work at Upper Animas (Fund-lead RI/FS and PRP RI/FS oversight) under a single IA and scoped to be awarded to a single contractor under a USACE MATOC.
3. **Brief Status of the Site** - EPA prior activities in watershed & federal partners; existing data; community concerns
4. **Quality Assurance** -
 - Background: Region 8 has an approved QMP with Omaha District that Region 8's QA section is very pleased with. Sacramento District has an approved QMP with EPA Region 9.
 - Preferred approach/options for address QA
5. **Contracting thru the MATOC contract** -
 - EPA's primary concern with contracting is that we need contracting support for both Fund-lead and PRP-lead RI/FS work at the Upper Animas River watershed.
 - The Superfund Program in Region 8 requires a long term contract with a qualified contractor that can support both aspects of the RI/FS work for the Superfund Program.
 - SOW and funding considerations:
 - EPA Region 8 will not be able to scope the complete RI/FS work (both Fund-lead & PRP-lead) and it will likely require multiple task orders/amendments as the work requirements evolve. Continuity of 1 contractor to assist with this effort is essential.
 - Also, EPA will not be able to fully fund all of the work at once which will also necessitate multiple task orders/amendments.
6. **IA and contracting structure - path forward**

7. Next Steps & Designated Person(s) to Follow-up